

JOB TITLE: Public Health Nurse

REPORTS TO: Director of Health

JOB PURPOSE: To provide community health services including communicable disease control, immunization, testing, screening and health promotion programs.

WORK

ENVIRONMENT: Work is performed primarily in an office or community clinic setting. Clinical services are provided in accordance with the indirect guidance of the District Medical Advisor. Performance of work presents the continual risk of exposure to bodily fluids and frequent exposure to communicable diseases. May be required to wear protective clothing. Some limited lifting of equipment and/or materials weighing 20 pounds. Approximately 25% of work time is spent outside the office.

ESSENTIAL JOB FUNCTIONS:

- Assesses and evaluates community health needs including future needs and trends.
- Plans appropriate interventions for identified health needs of the community.
- Organizes and implements community health interventions including immunizations, health screenings, health education, counseling, infectious disease follow-up and environmental assessments.
- Monitors and responds to disease reports in the designate electronic surveillance systems such as the Connecticut Electronic Disease Surveillance Systems (CTEDSS).
- Continuously assesses and evaluates program intervention outcomes.
- Communicates with individuals in community settings, providers and consumers to disseminate pertinent information, consultation, health education and follow-ups as required.
- Develops effective methods of communication and documents findings of assessment, intervention, evaluation and follow-up related to direct care and services provided.
- Works effectively as a team member. May take leadership role in team projects.

ADDITIONAL JOB RESPONSIBILITIES:

- Assists in on-going program planning and recommendations for preventive community health services.
- Coordinates and/or participates in community public health initiatives.
- Maintains statistical records and develops associated reports.
- Attends continuing education and training programs.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of current clinical nursing science.
- Ability to provide direct assessment, interaction and evaluation of nursing care.
- Knowledge of the administration, analysis and interpretation of physiological screening procedures.
- Knowledge of causes, control and treatment of communicable diseases.
- Ability to develop, implement, and evaluate plans of care to meet identified health problems of individuals, families, groups or the community.
- Ability to communicate effectively with individuals representing all age groups, community and state agencies, providers and recipients of health services.
- Ability to evaluate public health services for effectiveness and appropriateness in the context of the total community.
- Ability to use Microsoft Office Suite of software products.

MINIMUM QUALIFICATIONS:

Bachelor's Degree in Nursing from a program approved by the National League for Nursing and at least five (5) years of experience in Public Health nursing or an equivalent combination of education and experience. Must possess and maintain State of Connecticut Registered Nurse license.

9/1995
12/2010
12/2018